

Additional Purchase Order Terms and Conditions

Total System Support Responsibility (TSSR)

(Prime Contract F09603-00-D-0210)

All of the Additional Purchase Order Terms and Conditions set forth below are incorporated in and made a part of this Order. Any conflict between any of the conditions contained in this form and those on Buyers Purchase Order Terms and Conditions shall be resolved in favor of the conditions in this form.

I. Changes to the Purchase Order Terms and Conditions

A. The following changes are made to the clause entitled, "FAR and DFARS Provisions/Clauses":

1. Add the following FAR clauses:

52.223-3 HAZARDOUS MATERIAL IDENTIFICATION
AND MATERIAL SAFETY DATA

52.225-8 DUTY FREE ENTRY

For the purposes of this clause the blank(s) is/are completed as follows: (g)(4) Notation "UNITED STATES GOVERNMENT, DEPARTMENT OF DEFENSE, Duty-free entry to be claimed pursuant to Schedule 8, Part 3, Item No. 832.00 Tariff Schedules of the United States. Upon arrival of shipment at port of entry, District Director of Customs, please release shipment under 19 CFR part 142 and notify the appropriate cognizant contract administration office for execution of Customs Forms 7501 and 7501-A and any required duty-free entry certificates."

52.225-15 SANCTIONED EUROPEAN UNION
COUNTRY END PRODUCTS Applicable to
Orders for supplies valued at less than \$186,000

52.225-16 SANCTIONED EUROPEAN UNION COUNTRY
SERVICES Applicable to Orders for services
valued at less than \$186,000

2. Add the following DoD FAR Supplement (DFARS) clauses:

252.204-7000 DISCLOSURE OF INFORMATION

252.228-7002 AIRCRAFT FLIGHT RISK (Applicable to cost reimbursement type orders for the development, production, modification, maintenance or overhaul of aircraft, or otherwise involving the furnishing of aircraft by the Government.)

3. Add the following DFARS Cybersecurity clauses (Seller is to immediately notify the Buyer should Seller not be able to comply with the following clauses):
 - 252.204-7008 COMPLIANCE WITH SAFEGUARDING COVERED DEFENSE INFORMATION CONTROLS
 - 252.204-7009 LIMITATIONS ON THE USE OR DISCLOSURE OF THIRD-PARTY CONTRACTOR REPORTED CYBER INCIDENT INFORMATION
 - 252.204-7012 SAFEGUARDING COVERED DEFENSE INFORMATION AND CYBER INCIDENT REPORTING
 - 252.239-7010 CLOUD COMPUTING SERVICES

4. Add the following AFFARS clauses:
 - 5352.223-9000 ELIMINATION OF USE OF CLASS I OZONE DEPLETING SUBSTANCES (ODS)
 - (d) As a result of the Air Force review, the following Class I DDS have been identified as integral to performance and specific authorization has been obtained to continue use of this/these substances: Halon 1211, Halon 1301, and CFC-114. Waivers to continue to use these substances apply through Calendar Year 2022 if NGC's prime contract is extended through that year.
 - 5352.223-9001 HEALTH AND SAFETY ON GOVERNMENT INSTALLATIONS
 - 5352.223-9002 REQUIREMENT AFFECTING CONTRACTOR PERSONNEL PERFORMING MISSION ESSENTIAL SERVICES (This clause applies to all orders meeting the criteria in paragraph (a) of this clause. The blank in sub-paragraph (b) of this clause shall be forty-five (45) days.)

4. Add the following Air Force Materiel Command FAR Clauses:
 - 5352.225-9001 ENGLISH LANGUAGE REQUIREMENTS (AFMC)
 - 5352.228-9001 INSURANCE CLAUSE IMPLEMENTATION (AFMC)
 - 5352.228-9002 GROUND AND FLIGHT RISK (AFMC) (Applicable to orders for the production, modification, maintenance or overhaul of

aircraft - blanks will be completed in the individual order.)

For the purposes of this clause the blank(s) is/are completed as follows:

(1) The additional information contained in subparagraphs below apply:

(i) In subparagraph (a)(2), the term "Contractor's premises" means *the property which comprises the facilities utilized by the Contractor at the geographical location of the Contractor's facility at Melbourne FL, Lake Charles LA, Warner Robins GA, and those Subcontractors designated by the Contractor to perform Aircraft Maintenance and SCM.*

(ii) In subparagraph (e), the words "each separate event" means *"each separate event per aircraft"*. In.' subparagraph (e), the words "each separate event" means *"each separate event per aircraft"*.

II. Additional Conditions

A. THE TERMS AND CONDITIONS ARE SUBJECT TO CHANGE

Seller understands and agrees that the terms and conditions contained herein are subject to change as a result of definitization of the prime contract. Seller agrees to negotiate same with the Buyer promptly and in good faith.

B. ENSURING ADEQUATE COVID-19 SAFETY PROTOCOLS (DoD CLASS DEVIATION 2021-O0009) (*Applicable to Orders for Services being performed in the US or its outlying areas that exceed the simplified acquisition threshold per FAR 2.101 and support Delivery Orders FA8529-22-F-0003 and FA8529-22-F-0004 only*)

The provisions of DFARS 252.223-7999 Entitled "Ensuring Adequate COVID-19 Safety Protocols for Federal Contractors (Deviation 2021-O0009)" is incorporated herein and shall apply to this Order.

C. COMMERCIAL WARRANTIES

The seller will provide all unexpired manufacturer's commercial warranties on components to the Buyer prior to acceptance by the Buyer of the components. This clause does not require any warranties except when the manufacturer warrants its products.

D. COOPERATION WITH SUPPORT CONTRACTOR(S)

1. The Air Force has entered into contracts with the contractors set forth in paragraph 4 below (hereinafter referred to as "support contractor") for services for scientific engineering, technical financial, and contract

administrative efforts in support and under the technical direction of the Joint STARS Joint Program Office (JPO). The Seller shall be required to provide support, technical information and financial information to the support contractors, to the extent specified herein, as necessary for the performance of their responsibilities. The Seller agrees that the Government may release to the support contractors any technical or financial information only as required in the performance of this order. The Government at no change to the Estimated Cost of individual orders may add other support contractors. Additionally, the Seller agrees to enter into written mutual agreements with each support contractor for the protection of this information. A copy of the signed agreement shall be furnished to the Buyer within 20 days of notification of identity of support contractors.

2. Such support shall include the right of the support contractor(s) to attend all scheduled technical audits, technical and program reviews and formal tests conducted in the performance of this order when specifically required and approved by Buyer or the Contracting Officer. Discussion with the Seller by a support contractor shall be accomplished with the approval of the PCO and the concurrence of Buyer.
3. The support and technical information to be provided shall be no greater than required by this order. The technical support required is limited to the support necessary for the support contractor to fulfill its respective role to provide assistance to the Program Office for evaluation of the technical aspects.
4. The support contractors will include the following:
 - (1) ACS Defense, Inc.
5 Burlington Woods Dr.
Burlington, MA 01803
 - (2) ARINC, Inc.
2551 Riva Rd
Annapolis, MA 21401
 - (3) *Cirrus Technology, Inc.
1300 Meridian Street, Box #26
Huntsville, AL 35801
 - (4) Computer Technology Associates, Inc.
6903 Rockledge Dr, Suite 300
Bethesda, MD 20817
 - (5) Dynamics Research Corp.
60 Frontage Rd
Andover, MA 01810

- (6) Gemini Industries, Inc.
6 Fortune Dr.
Billerica, MA 01821
- (7) *MCR Federal, Inc.
2000 Corporate Ridge, Suite 400.
McLean, VA 22102
- (8) MITRE Corp
1820 Dolley Madison Blvd
McLean, VA 22102
- (9) Science Applications International
10280 Campus Point Drive
San Diego, CA 92121
- (10) Tecolote Research, Inc.
5290 Overpass Rd. Bldg D
Santa Barbara, CA 93111
- (11) *Technical and Management Services (TAMSCO)
4041 Powder Mill Road, Suite 500
Calverton, MD 20705
- (12) *Titan Systems Corp.
700 Technology Park Dr
Billerica, MA 01821
- (13) Horizons Technology, Inc.
700 Technology Dr.
Billerica, MA 01821
- (14) Tybrin Corporation
205 W D Avenue
Bldg. 350, Suite 628
Eglin AFB, FL 32542-6865

*Note these support contractor's will have access to contract financial data in order to perform their programmatic and contract administrative functions.

E. GREEN PROCUREMENT PROGRAM (GPP)

- 1. Under Secretary of Defense (USD) Memorandum, Establishment of the DoD Green Procurement Program, dated August 27 2004, establishes the requirement for a GPP. Green procurement is the purchase of environmentally preferable products and services and shall be managed in

accordance with the FAR and applicable supplements and shall be in compliance with all applicable guidance and clauses listed in the contract.

2. GPP requirements apply to all acquisitions using U.S. Government appropriated funds, including services and new requirements. FAR 23.404(b), Agency Affirmative Procurement Program, applies and states the GPP requires that the products purchased which are included in the Comprehensive Procurement Guidelines (CPG) contain recovered materials, unless the item cannot be acquired: (a) competitively within a reasonable timeframe; (b) meet appropriate performance standards, or (c) at a reasonable price.
3. The Supplier shall be responsible for ensuring that all subcontractors comply with this requirement

III. The following additional conditions apply to Programmed Depot Maintenance (PDM) Suppliers:

- A. Purchase Order Terms and Condition, delete clause titled "Warranty" and add the following:

WARRANTY FOR AIRCRAFT WHICH RECEIVE SCHEDULED OR UNSCHEDULED DEPOT LEVEL MAINTENANCE

(a) Definitions:

(1) "Acceptance" as used in this clause means the act of an authorized representative of the Buyer by which the Buyer assumes for itself, or as agent of another, ownership of existing and identified depot level maintenance supplies, or approves specific depot level maintenance services rendered, as partial or complete performance of the Order

(2) "Correction" as used in this clause, means the correction of a defect.

(3) "Supplies" as used in this clause, means the end items furnished by the Seller during depot level maintenance and related depot level maintenance "services" rendered by the Seller as required by the Order. The word does not include "data."

(4) "Defect" as used in this clause, means any condition or characteristic in any depot level maintenance supplies or services furnished by the Seller under the Order that is not in compliance with the requirements of the Order.

(5) "Acceptance of the aircraft" as used in this clause, means acceptance of the depot level maintenance work required for the aircraft under the Order as evidenced by successful completion of an Operational Check Flight (OCF) by the 116th ACW.

(b) Obligations and remedies:

(1) Notwithstanding Inspection and Acceptance by the Buyer of depot level maintenance supplies and services furnished under the Order the Seller warrants that for 210 days after the Acceptance of the aircraft:

(i) All depot level maintenance supplies and services, including "Over and Above" maintenance, provided under the Order shall be free from defects in material and workmanship and will conform with the depot level maintenance work requirements of the Order; and

(ii) With respect to Buyer-furnished property, the Seller's warranty shall extend only to its proper installation, unless the Seller performs some modification or other work on the property, in which case the Seller's warranty shall extend to the modification or other work performed during the depot level maintenance.

(2) The Seller shall annotate the AFTO Form 781, Aerospace Vehicle Flight Data Document, or other record cited on the Order, for each aircraft with a statement that the depot level maintenance work performed by the Seller under the Order is warranted, the date the warranty expires, and the date by which the Seller must be notified of the existence of any defects covered by the warranty.

(3) If the Buyer determines that a defect exists in any of the depot level maintenance supplies or services accepted by the Buyer under the Order, the Buyer shall promptly notify the Seller of the defect, in writing, but no later than 210 days after acceptance of the aircraft, for any breach of warranties and the Buyer's decision for corrective action. The written notice shall:

(i) Require of the Seller, the prompt correction or replacement of depot level maintenance supplies or re-performance of defective depot level maintenance services not conforming with paragraph (b)(1) above, and require a written response from the Seller within 50 days with adequate supporting information in sufficient detail for the Buyer to determine what corrective action, if any, shall be undertaken, or

(ii) Advise that the Buyer has chosen to retain and correct the nonconforming depot level maintenance supplies or services and charge the Seller for the Buyer cost for such correction or make an equitable adjustment in the Order monetary values.

(4) The choice by the Buyer to require correction/replacement/re-performance rather than charge the Seller for the cost of such correction or make an equitable adjustment in the Order monetary values is at the Buyer's discretion. If the Buyer takes this course of action, the Buyer shall, within 40 days after receipt of the Seller's recommendation for corrective action with adequate supporting information, give the Seller written notice not to correct the defects, or to correct or partially correct, the defects within a reasonable time.

(5) The Seller will be given advance notice of the defects that the Buyer has chosen to correct. The Seller will have the opportunity to inspect the defects, at the location of the aircraft, prior to Buyer corrective action. Absence of the advance notice and opportunity to inspect the defects prior to Buyer corrective action will void the Buyer's rights under paragraph (b)(3)(ii), above.

(6) When notified of breach of warranty under paragraph (b)(3)(i), above, and within the time established by the notice, the Seller shall submit a written recommendation for corrective action, including use of Seller field team or return of the aircraft to the Seller's depot level maintenance facility. If the Seller disagrees, the written recommendation shall also include facts and circumstances supporting the Seller's doubt or disagreement with the breach of warranty. The Seller shall comply with the direction of the Buyer for the corrective action. As additional information becomes available, the Seller shall supplement or revise in writing the previous submissions documenting doubt or disagreement with the breach of warranty decision. If it is later determined that the Seller did not breach the warranty, the Buyer will equitably adjust the Order monetary values.

(7) When the Seller's recommendation to use the Seller's field team for corrective action is accepted by the Buyer, the Seller shall be responsible for the costs of the field team.

(8) When the Seller's recommendation to return the aircraft to the Seller's depot level maintenance facility is accepted by the Buyer, the Seller shall be responsible for the costs to the Buyer for re-input and return to Base of the affected aircraft.

(9) All corrected depot level maintenance supplies or services, in connection with the corrective action performed by the Seller, shall be subject to all provisions of this clause to the same extent as those initially accepted, and warranted for the unexpired portion of the original warranty period commencing with the date of Acceptance of the depot level maintenance supplies or services less the time elapsed

through the date of the Buyer notice of the breach of warranty as required by paragraph (b)(3) above.

(10) Failure to agree on any determination made under this clause shall be a dispute concerning a question of fact within the meaning of the "Disputes" clause of this Contract.

(11) The rights and remedies of the Buyer provided by this clause are in addition to, and do not limit, any rights of the Buyer under any other clause of this Contract.

B. EXTENSIONS

Extensions in delivery time may be authorized by the Buyer pursuant to paragraphs (1) through (5) below. The number of days extension shall be determined by negotiation and is subject to the limitations set forth in paragraphs (1) through (5) below. Requests for extensions must be submitted in a timely manner to the Buyer in the format prescribed by the Buyer prior to accomplishment of the specific work requiring the extension. The extension, if appropriate, will be as negotiated between the Seller and the Buyer. If the parties fail to agree, the Buyer, after consultation with the Government, shall unilaterally establish a fair and reasonable extension as appropriate under the circumstances. If the Seller does not agree with a unilateral extension granted by the Buyer, such disagreement shall be a question of fact subject to the Disputes clause. Revised delivery (output) schedules hereunder shall be set forth in writing by the Buyer. The written documentation shall reflect the original output date, revised output date, and the basis for extension.

(1) On aircraft which have abnormally high corrosion, or which have structural damage not covered by the specification (i.e., crash damage) the Seller shall within fifteen (15) calendar days of aircraft input, or such other time period as agreed to in advance by buyer, submit Seller Discrepancy Report (DR) with appropriate delivery schedule extension request applicable thereto to the Buyer. Requests for schedule extensions shall contain sufficient information/rationale documentation) to permit evaluation/verification of the validity of the requests without extensive investigative effort.

(2) Buyer will advise the Seller within sixty (60) days prior to induction of an aircraft of any additional Service Bulletins / Airworthiness Directives / TCTOs / or other work not covered in the SRD/SOW that are intended to be authorized as Over and Above Work. Schedule extensions may be granted for additional Service Bulletins Airworthiness Directives / TCTOs / etc. work directed by the Buyer not covered in contractual specifications (e.g., added or updated T.O.s or regulations). Requests for extensions, if required, for pop-up SBs / ADs / TCTOs must be presented to the Buyer with the over and above work request to be processed for approval of such work, and prior to the

accomplishment of the specific work. Such work request shall be submitted within 24 hours of notification of such pop up requirements.

(3) "Over and Above" work for correction of discrepancies exceeding, in the aggregate, 200 hands-on labor hours, found while conducting Functional Check Flight (FCF) or flight line operations that should not have been discovered during previous work may warrant a schedule extension. Any extension shall only apply with respect to work exceeding 200 hands-on labor hours. Requests for extensions must be presented to the Buyer prior to accomplishment of the specific work requiring the extension rather than after the fact and within the first four (4) hours of the next business day following discovery of the condition.

(4) Notwithstanding anything to the contrary elsewhere in the Order, when delay in the FCF is caused by inclement weather or lack of Government flight crew, an extension may be granted not to exceed the number of calendar days the inclement weather or lack of Government flight crew prevented performance of the flight test. Requests for extensions must be submitted to the Buyer within the first four (4) hours of the next business day following discovery of the delay condition.

(5) Schedule extensions may be granted upon discovery of an O&A for which the time required to remediate the maintenance action, or acquire the replacement material, cannot be accomplished within the remaining cycle time for the depot maintenance work. In this instance, the Seller shall present a written advisory notice to the Buyer of the facts causing the impact, propose work-around solutions, if applicable, or recommend deferral until the next scheduled maintenance cycle, if practical. The Buyer shall evaluate the schedule impact advisory notice for determination of the appropriate direction to be implemented. Submittal of the advisory notice shall be presented to the Buyer within the next business day after the aforementioned work-around solutions or material availability dates are determined.

(6) No delivery schedule extensions due to delay in obtaining security or foreign disclosure clearances will be authorized.

C. END ITEMS BEYOND ECONOMICAL REPAIR

"Economically Repairable End Items" are defined as end items which can be restored to a serviceable condition in accordance with the applicable requirements, when costs of repair will not exceed seventy-five (75%) percent of the affected item current replacement value at the time of any BER designation. If the Seller estimates the total cost of the repair and/or overhaul of any end item received will exceed the above percentage of the current replacement value, the Seller shall promptly notify the Buyer in writing and shall not perform further services on any such items except at the direction of the Buyer. Upon receipt of the written notification that a particular item is not

repairable, the Seller shall dispose of the unit in the manner directed by the Buyer.

D. GOVERNMENT DOWN TIME (Applicable to Seller Performance on Government Installations)

(a) Base Closures Due to Emergencies: From time to time, the Center or Base Commander may decide to close all or part of the base in response to an unforeseen emergency or similar occurrence. Such emergencies include, but are not limited to, adverse weather such as ice, snow, or flood, an act of God such as tornado or earthquake, or a base disaster such as a natural gas leak or fire. Seller personnel are "non-essential personnel" for purposes of any instructions regarding the emergency.

(1) Seller personnel shall be officially dismissed upon notification of a base closure in accordance with paragraph (b). They shall promptly secure all Government/Buyer furnished property appropriately and evacuate in an expedient but safe manner.

(2) With regard to work under the Order, the Buyer shall retain the following options:

(i) The Buyer may grant a time extension in each order delayed by the closure equal to the time of the closure.

(ii) The Buyer may forego work. The Seller will not be paid for work not performed.

(iii) The Buyer may reschedule the work on any day satisfactory to both parties.

(iv) The Buyer may, at its discretion, permit the Seller to perform work at an off-site location during the period of base closure if meaningful work can be accomplished. The Seller shall certify to the Buyer, by letter within four (4) business days of returning to work, the nature and scope of the work completed off-site. The Seller shall be permitted to bill the Buyer for off-site work performed under the Order.

(v) In rare instances, the Buyer may request that the Seller continue on-site performance during the base closure period. Such a request shall be subject to agreement by the Seller.

(b) Base Closure Notification Procedures.

(1) After an official decision to close Warner Robins ALC, Robins AFB GA; Ogden ALC, Hill AFB UT; Oklahoma City ALC, Tinker AFB OK (or any other performance location specified in the Order) has been made by the Base Commander, the following radio and television stations shall be notified of the closure:

Warner Robins ALC, Robins AFB GA

Television: WPGA ABC 58 TV; WMAZ TV-CHANNEL 13

Radio: WDDO AM 1240; WAFI 99.9 FM; WCOP AM 1350; WDEN AM/FM 105.3; WJTG JOY 91.3; WMGB B-93.7; WPEZ FM Z108; and WPGA AM and FM

ALL OTHER LOCATIONS

As cited on Applicable Individual Orders.

(2) The Seller is directed to listen or watch one of the radio or television stations listed in paragraph (b)(1) for notification of a base closure. The Seller should follow instructions intended for non-essential personnel.

(3) The Seller will not receive any other form of notification of a base closure from the Government/Buyer. The Seller is responsible for notification of its employees.

(4) If the decision to close all or part of the base is made during the duty day, and the Base Commander's decision is transmitted through official notification channels, the Seller shall follow the instructions as given. The Seller's designated representatives shall notify the Buyer and act in accordance with the Buyer's (as set forth in the Orders) instruction.

(c) Base Closure Due to Non-Emergencies: The Center or Base Commander may elect to close all or part of the base for non-emergency reasons such as a time-off award, base open house, etc. In the event of a non-emergency base closure, the Buyer and the Seller shall jointly choose a course of action within the following options:

(1) If there is a need for the supplies or services during the base closure and a Government employee will be present, the Seller may continue on-site work. The Seller shall be permitted to bill the Government for work performed under the Order.

(2) If there is a need for work during the base closure, but either a Government employee will not be present or access will not be available, the Seller may work off-site provided meaningful work may be accomplished. Seller shall certify to the Buyer, by letter within four (4)

business days of returning on-site, the nature and scope of the work completed off-site. The Seller shall be permitted to bill the Buyer for off-site work performed under the Order.

(3) If there is no need for the supplies or services during the scheduled base closure, the Seller shall not work on-site or off-site. The Buyer may grant a time extension in each Order delayed by the base closure equal to the amount of time of the closure.

E. PROCEDURES FOR NOTIFICATION OF LOST GOVERNMENT ISSUED SECURITY BADGES

Applicability

This information applies to all NGC personnel, subcontractors and their suppliers, if applicable, working under the Total System Support Responsibility (TSSR) contract.

Intent

These procedures are to emphasize the severity of the loss of security related items and to establish notification procedures for site personnel.

Required Procedures

All Government Issued Security badges must be accounted for and properly destroyed and documented when appropriate. Individuals must report lost or stolen badges to the appropriate office, which are outlined in the attached procedures, so that site and facility access can be controlled. In addition to base and wing procedures, the following procedures will be followed:

Step 1 - Immediately upon realization of the loss, notify your immediate Supervisor / Manager. They in turn will notify the appropriate IPT Program Management of the loss.

Step 2 - The TSSR IPT Program Manager or designated representative will inform his/her 577th ACSS counterpart and then inform the Warner Robins, TSSR Site Director of the loss who will then inform the 577th ACSS Commander or designated representative.

Step 3 - At the direction of the TSSR IPT Program Manager, the supervisor of the individual who lost the badge(s) and the affected individual will schedule a visit with the Warner Robins, TSSR Site Director to explain the circumstances of the loss present a signed statement of same and receive feedback on the severity of a lost security item. At the completion of this

meeting you will be directed to contact the 577th ACSS security manager for further instructions.

Contact Information:

Warner Robins Site Director's Administrative Assistant

Phone: 478-923-6728

MEMORANDUM FOR DISTRIBUTION

FROM: 78th Air Base Wing (AFMC), Robins Air Force Base Georgia

SUBJECT: Replacement of Lost or Stolen Common Access Cards (CAC) and Dependent/Retiree Identification (ID) Cards

1. The security of Robins Air Force Base is of paramount importance to all personnel. The primary means of access to the base is through the use of the CAC or ID card. Each individual should take precautionary measures to maintain control of his or her CAC/ID card.
2. Effective immediately, and as a continuation of existing policy, any request to replace a lost or stolen CAC or ID card will require a memorandum from the individual. This memorandum must state that the individual has made every effort to find the lost/stolen card, but has not been successful. For military members and civilian employees, the memorandum must be endorsed by the member's squadron commander or first sergeant. For contractors, the memorandum must be endorsed by the contractor's government program manager, contracting officer, and Trusted Agent (TA). The process for replacing expired cards does not change with this policy.
3. Additionally, the individual, along with their immediate supervisor, must contact their security manager and complete an AF Form 1168, *Statement of Suspect/Witness/Complaint*, and have the lost card memorandum endorsed by the security manager. The individual will take the completed AF Form 1168 and the lost card memorandum to the 78th Security Forces Squadron for processing. The 78th Security Forces Squadron will endorse the memorandum and instruct the individual to report to the Military Personnel Flight to obtain a new card. Both the completed AF Form 1168 and the commander's endorsed memorandum must be presented to obtain a replacement. Contractors must present the following to obtain a replacement card: 1) completed AF Form 1168; 2) memorandum endorsed by their government program manager, contracting officer, & TA; and 3) standard ID needed by Pass/ID (e.g., social security card, driver's license).
4. Any requests for replacement of a lost or stolen retiree or dependent ID card will require the individual to report directly to 78th Security Forces

Visitor Control Center, Bldg 219 in order to complete an AF Form 1168 and obtain the lost/stolen card memorandum.

5. Commanders are a key part of this process and should take action to assist with this vital security link. If you have any questions concerning this policy, please address them to the 78th Security Forces Squadron at ext 926-2187 or the Military Personnel Flight at ext 327-7361.

Theresa C. Carter
Colonel, USAF
Commander

F. OSHA REPORTABLE INCIDENTS (applicable to Orders not requiring a SSOW)

The Seller shall notify the Buyer within 12 hours of all OSHA reportable incidents, as defined in 29 CFR 1904.39, at any facility/location where Joint STARS work is being performed as a result of this Order. This requirement shall be flowed to suppliers/subcontractors, e.g. paint supplier, fuel tank sealant supplier, etc.