

Supplier Data Requirement List (SDRL) Description

NORTHROP GRUMMAN

SDRL DESCRIPTION			
TITLE Contract Work Breakdown Structure		NUMBER SDRL 652	
		DATE 08/09/2024	REVISION NEW
SUBMITTAL SCHEDULE First Submission 90 days after contract start or modification. Subsequent updates required annually. Annual submissions shall report data as of September 30th. Shall be submitted 90 days after the "as of date".	APPROVAL TYPE <input type="checkbox"/> Product Lead <input type="checkbox"/> QE <input checked="" type="checkbox"/> Other <u>SPM</u> Approval: <u>X</u> Review: _____	REFERENCE DOCUMENTS	
Does this SDRL need to be added to Costpoint? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Note: All newly released, or revised, Non-Recurring SDRLs need to be added to Costpoint. Send the approved version of this form to Business Systems Manager in order to have these added to Costpoint.			

DESCRIPTION/PURPOSE The required documentation submittal supports Program MAP(C) compliance efforts. Purpose is to provide Northrop Grumman and the Government, a Work Breakdown Structure (WBS) that breaks the project deliverables or objective down to more specific and measureable chunks. Additionally, the WBS helps ensure that the Subcontractor has a good understanding of the work that needs to be accomplished in accordance with the contract.
SCOPE/PREPARATION INSTRUCTIONS Applies to all CLINs. Prepare the CWBS in accordance with DID (most recently approved version) and the following supplemental instructions. The CWBS shall be developed using the latest version of MIL-STD-881 as a guide. Subcontractor format acceptable as long as the WBS integrity is maintained in consonance with the guidance in MIL-STD-881. Subcontractor format requires a draft submission reviewed and accepted by the Government. Part I INDEX. Provide a matrix identifying the contract line item and SOW to the CWBS elements. Part II CWBS Dictionary. The elements shall be in the same order as the Part I INDEX. The CWBS element number shall precede the CWBS element title. The CWBS shall be used on the Integrated Program Management Report (IPMR) and Contractor Cost Data Report (CCDR) structure. For CCDR reporting, the CWBS shall be in accordance with the CSDR Plan (DD Form 2794) and the latest version of the CSDR Manual (DoD 5000.04-M-I). "Co-planned" or single contractor WBS structures for EV and cost reporting are an option, but are not required on MDA contracts. EV performance management shall be based on subcontractor systems and finalized after contractor award. The cost reporting subcontractor WBS on the CSDR plan shall be defined to the lowest level necessary to facilitate cost estimates. To simplify traceability, EV and Cost Reports (CR) shall strive to use a single subcontractor

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WBS to accommodate both EV and CR purposes. The EV Director or CR Director shall determine it necessary to use a separate, distinct subcontractor WBS to accomplish each goal.

All CWBS INDEX and Dictionary revisions shall include track change versions of the documents indicating all edits, additions, and deletions.

The Subcontractor shall provide a mapping of the CWBS to Government's Common WBS element code.

The Subcontractor shall report software in the CWBS at a level that allows autonomous software cost reporting IAW the MDA Software Acquisition Policy.

Reports shall be submitted electronically in un-password protected, unencrypted, electronic format and organized in a table.

The Government review and approval (or disapproval) and comments will be provided within 30 days for preliminary submittal and within 60 days after receipt of detailed submittal(s). If the Government provides any comments, submit an update incorporating the Governments comments within 30 days after receipt of Governments comments unless otherwise specified. In the case of Class II ECPs, the local DCMA can concur in classification with the originator approving, incorporating and then submitting.

Shall be submitted annually with the CSD Reports if any of the events*** listed below occur.

The first submission shall report data as of 90 days after contract start or modification. Annual submissions shall report data as of September 30th.

Updates are required annually (90 days after the "as of date") if any of the following events occur:

- Contract scope is modified to add or remove deliverable end items
- CWBS elements are added
- CWBS elements are removed
- The cost content of a CWBS item changes
- The technical content of a CWBS item changes
- The Cost and Software Data Reporting Plan (DD 2794) included in this contract is updated by the government

All approved WBS elements added to the CWBS shall require all applicable earned value management and cost data reporting CDRLs included in this contract.

* subcontractors are required to submit reports electronically to MDA/CP at email: csdr@mda.mil.

**Distribution to Cost Assessment Data Enterprise (CADE). Data submitters shall register through the CADE website and possess a DoD-issued CAC or DoD-approved ECA digital certificate to obtain a CADE Portal account and be authorized to upload CSDR content. Users can obtain access by submitting user information about themselves and their organizations to the CADE Portal and requesting a CSDR submitter user role. After the registration information has been verified, the CADE shall authorize the user account and requested roles. CADE Portal users with a DoD-issued CAC shall be able to register their CAC with their CADE Portal account, enabling CAC login. All CADE Portal accounts need to be renewed at least annually.

Electronic submission required to the email address: SupplyChainManagement@ngc.com

SDRL Description Owner: <i>Joshua Reed, NO7142</i>	Date: 08/09/24
Supply Chain: <i>David Zincke</i> N14896	Date: 08/20/2024
Mission Quality Assurance: <i>Jessy Moudry</i> MO3510	Date: 08/13/2024
Supplier Quality Assurance: <i>Greg Hafner</i> 104951	Date: 08/14/2024