

The City of Manhattan Beach's Director of Emergency Services issued Order No. 1 Requiring COVID-19 Measures at Construction Sites, which is effective APRIL 4, 2020 AT 12:01 a.m.

The Order requires any contractor ("Contractor") at any property within the City of Manhattan Beach at which construction work is occurring ("Construction Site") to develop a comprehensive COVID-19 exposure control plan, ("Exposure Control Plan" or "Plan") must include control measures such as social distancing, symptom checking, hygiene, decontamination procedures, and training.

For consistency, Northrop Grumman is applying the same requirements to contractors performing construction work at sites at Manhattan Beach and Redondo Beach.

The Exposure Control Plan shall contain at a minimum the measures detailed in the City's Order and as detailed in the attached Exposure Control Plan Checklist. Such measures must be followed to prevent any onsite worker from contracting COVID-19. Upon request, the contractor shall submit the Plan to the City or to Northrop Grumman.

Failure to comply with this Order shall be deemed as creating unsafe conditions and may result in withheld inspections or the closure of the Construction Site until corrected. Violations may be determined to be a misdemeanor and punishable by a fine or imprisonment.

EXPOSURE CONTROL PLAN CHECKLIST:

The Contractor shall institute the following measures which shall be included in the Exposure Control Plan.

- Post at the Construction Site, in areas visible to all workers, required hygienic practices including:
 - (i) not touching one's face with unwashed hands or with gloves;
 - (ii) washing one's hands often with soap and water for at least 20 seconds or use of hand sanitizer with at least 60% alcohol;
 - (iii) cleaning and disinfecting frequently touched objects and surfaces including shared tools and equipment; and
 - (iv) covering one's mouth and nose when coughing or sneezing as well as other hygienic recommendations by the Centers for Disease Control ("CDC").
- Install hand washing facilities with soap and water or hand sanitizer that contains at least 60 percent alcohol in multiple locations at the Construction Site (including at each entrance to the Construction Site) and shall ensure that the facilities remain adequately stocked during all times of construction activity.
- Not permit sharing of tools or equipment unless cleaned and disinfected.
- Establish a schedule for cleaning and disinfecting frequently touched objects and surfaces and maintain a log of the established cleaning schedule which shall be made available to the City or Northrop Grumman upon request.
- Instruct its workers and other members of the public at the Construction Site to maintain social distancing to the greatest extent possible by maintaining a minimum 6-foot distance from one another at all times. Exception: Workers needing close contact (less than 6-feet) in order to perform their work duties shall be required to wear Personal Protective Equipment (PPE) such as face masks, eye protection, and gloves.

The Contractor shall post a sign in a conspicuous place at each pedestrian entrance to the Construction Site as well as throughout the site instructing workers and other members of the public of this requirement.

- Ensure that its employees or independent contractors are provided personal protective equipment (“PPE”) such as gloves, goggles, face shields and face masks to comply with the provisions of the Plan and as is appropriate for the activity being performed at the Construction Site. Workers needing close contact (less than 6-feet) in order to perform their work duties shall be required to wear Personal Protective Equipment (PPE) such as face masks, eye protection, and gloves.
- Instruct its workers and other members of the public at the Construction Site against gathering in groups of any size, including gathering on site for lunch and other breaks. The Contractor shall ensure that, anytime two or more people must meet, such persons maintain a distance of six feet from one another at all times.
- Include the following:
 - (i) identify “choke points” and “high-risk areas” where workers are forced to stand together, such as hallways, hoists and elevators, break areas, and buses, and control them so that social distancing of six feet from one another is maintained;
 - (ii) minimize interactions when picking up or delivering equipment or materials so that social distancing of six feet from one another is maintained; and
 - (iii) stagger the trades as necessary to reduce density so that social distancing of six feet from one another is maintained.
- For sites with more than 4 workers, designate a person as the Construction Site COVID-19 Supervisor to enforce the Plan. The designated COVID-19 Supervisor shall be present on the Construction Site at all times during construction activities. The COVID-19 Supervisor can be an on-site worker who is designated to carry this role.
- Prohibit anyone entering the Construction Site if they are experiencing signs of illness, including respiratory illness, fever or cough or if the contractor knows or has reason to know such person has been in recent close contact with someone with laboratory confirmed COVID-19. The Contractor shall also require anyone working or visiting the Construction Site to return home if such person is experiencing signs of illness, including respiratory illness, fever or cough. The Contractor shall post a sign in a conspicuous place at each pedestrian entrance to the Construction Site instructing workers and other members of the public of these requirements.
- Require anyone working at the Construction Site to stay home if they are sick, except to obtain medical care.
- Require anyone working at the Construction Site to inform their supervisor if they have been exposed to COVID-19 or has a sick family member or other person at home with COVID-19.
- Take all appropriate steps, if individuals are residing at the Construction Site, to ensure that workers minimize their contact with areas within the building but not within the actual construction project, including limiting workers’ path of travel in and out of the project site, and, for all such areas with which contact is unavoidable, regularly clean and sanitize those areas at least twice daily, including following completion of work each day, and maintain a log of the cleaning schedule to be made available to the City or Northrop Grumman upon request.
- Maintain a daily attendance log of all workers and visitors.