Work Instruction

MES-NC OASIS Training (SMRRs)

Purpose

Use this procedure to submit an electronic nonconformance document.

Trigger

Perform this procedure when a nonconformance requires Sentinel Space Systems Program MRB disposition.

Prerequisites

OASIS user name and password with access to MES-NC

Menu Path

• OASIS; Manufacturing Execution System - NonConformance (MES-NC).

Application

MES-NC

Helpful Hints

For questions on usage, please contact <u>MESNCOASISTagCreationSentinel@ngc.com</u> or contact your Northrop Grumman Buyer

MES-NC

Procedure

Start the process by logging into the OASIS portal.
 Please reference <u>OASIS_Portal_FAQ.pdf (northropgrumman.com)</u> for portal login and supplier onboarding instructions.

OASIS Portal

NORTHROP GRUMMAN	
OASIS Portal	
Welcome to the Supplier Portal	
My Tools Get started managing various aspects of your connection to Northrop Grumman	
Annual Certification 1	Request for Change or Information 🚯
Approved Special Processor Listing 🕚	Ryder 🕚
AssetSmart 🚺	SEKO 🚯
E-2/C-2 EIDE 🚯	SIR 🚯
FileDrop 🚯	SQUID UII Number Download 🚯
Hazard Identification & Tracking System (HITS)	Standard Notes 🕕
Industrial Supplies Web Site (USTG) 🕕	Supplier Delivery Management System (PO/CO Statusing) 🚯
Integration Point/C-TPAT	Supplier Information Form 🚯
Managed File Transfer (MFT) 🚯	Supplier Scorecard 🚯
Manufacturing Execution System - NonConformance (MES-NC) 🟮	Supplier Technical Product Data 🚯
Material Acquistion Pull System 🕕	Tax Resale Exemption Certificates 🚯
My Purchase Orders 🕕	Technical Data Retrieval System (TDRS) 🚯
One IES Teamcenter 🕕	Tooling Material/Supplies Procurement Supplier Site (TMS-Web) 🚺
PLSC2 1	Tooling Request for Quotation (TRFQ) 🚯
PPDDS 🟮	Tooling Supplier Website (TSW) - PLACE 🚯
Quality Notification: Corrective Action Request (eCAR) and Supplier Information Request (eSIR) 1	UID Drop Application Request 🟮
Quality Tool Inspection System (QTIS) 1	

MES NC Home Page



2. Select the Site based on product.



Product and Site can be determined by locating the Project ID on the NGSP PO line item, and then looking it up on the Definitions and Project ID document on OASIS.

MES NC Home Page

	NORTHROP GRUMMAN			
	MES-NC			
SDS				
Site Index				
Note - Suppliers must disclose to Northrop Grumman Corporation if an SMRR submission was previously rejected by their internal customer.				
User: BIRENBAUM, ADAM C [US] (SP) Supplier Co Hello Test Supplier Company	de: 90020286			
Create NC Tag				

3. Select Create NC Tag to initiate a tag or View Existing Tag to see previously submitted tags.

The following steps have tables with a column titled '**R/O/C'**. The definitions are:

- $\mathbf{R} = \mathsf{Required}$
- $\mathbf{O} = Optional$
- $\mathbf{C} = Conditional$

Additionally, all required fields are identified with an asterisk on the screen

Create Non Conformance Tag -

	NORTHROP GRUMMAN MES-NC	
SDS		
Site Index > SDS		
Create NonConformance	ce Tag	
	High Priority	
Supplier Name	Test Vendor 2	"Northrop Grumman" Purchase Orders
Supplier Address	1234 South Rd	ONLY. For all others, contact your Customer
	20120 US	Contracts Administrator for direction
Supplier Code	0090020286	
*Part Number		
Item No (PO Line Num)		
*Sales Order / Network		Note: Enter Project ID from
*Project ID	GBSDX	your NGC Fulchase Order
*Production Lot Size		
*No of Pieces Submitted		
Supplier Contact Info		
*Name	BIRENBAUM, ADAM C [US] (SP)	
*Phone	385-442-1240	
*Fax	Fax	
*E-Mail	Adam.Birenbaum@ngc.com	
	Next	

4. As required, complete the following required fields:

Field Name	R/O/C		Description	
Part Number	R	Enter the SP Part Number from the PO.		
		Example:	K0323NP123456-1234	
		Note: PO part	number may be substituted with <u>detailed</u>	
		<u>part</u> number v	vith MRB Chair authorization. Contact your	
		Northrop Grumman Supplier Quality Engineer to obtain		
		MRB Chair aut	horization.	
PO Number	R	Enter the SP P	O Number.	
		Example:	12345678	
		Note:	"Northrop Grumman" Purchase Orders	
			ONLY. For all others, contact your Customer	
			Contracts Administrator for direction.	

Field Name	R/O/C	Description
Item No (PO Line	R	Enter the PO Line Item number
Num)		Example: 1

PO view of Sales Order/ Network

Item	Material/Description	Contract D	elivery Date Quant	ity UM	Net Price	Extended Amount	
1	K0323NP123456- SHIM	1234		0	EA	127.50	765.00
Prie	ority Rating: DOA1						
Shi	pping Instructions: S	CATS					
Ma	terial Revision Level:	K0323NP	123456-1234, B01				
SQ E	AR CODE:						
MA Go	TERIAL TEXT: to OASIS and Ret.	rieve the	Appropriate T	echnical	Data Pack	age (TDP)	
PR	OJECT ID: GBSDX -	GBSD					
US	Government Prime C	ontract Nur	mber: N00019-13-0	C-9999			
CH CON NET ACT QUA CON	ARGE NUMBER TEXT NTRACT:N00019-13-(EWORK:KB2260701) FIVITY:3360 ANTITY: 1 NTRACT:N00019-13-(Г: C−9999 .000 C−9999					
Sale (Go Netv	s Order/ Network Num) vork	R	Enter the Netw underlined in r Example: KE	vork from ed) 3226070 1	the PO lin I	e item (see picture abov	ve,
Proje	ect ID	R	Select the Pro picture above) Example: GE	ject ID fro SSDX	m PO (se	e	
Prod	luction Lot Size	R	Enter the num Example: 1	ber of par	ts on the s	shop order or your lot siz	ze
No. (Subr	of Pieces mitted	R	Enter the total NGSP Materia Example: 1	quantity o Il Review	of discrepa	ant parts being submitte	d for

Supplier Contact Info		
Name	R	Enter the name of person to contact if there is a question from NGSP MRB Example: John Smith
Phone	R	Enter the phone number of person to contact if there is a question from NGSP MRB Example: (999) 999-9999
Fax	R	Enter the FAX number of person to contact if there is a question from NGSP MRB or if documents need to be transmitted Example: (888) 888-8888
E-Mail	R	Enter the email of person to contact if there is a question from NGSP MRB or if documents need to be transmitted Example: jsmith@somewhere.com

Create Discrepancy #1

**** K0222ND1224E6 1224)
ri#. KU323NP123430-1234)
K0323NP123456-1234
Part Serial Number
Part Lot Number
Sheet
Zone
Qty Rej/Def
×
×
Add

5. As required, complete/review the following fields:

Field Name	R/O/C	Description
Part No.	R	This field will be filled with the part number from the first screen. If the discrepant part is different, then enter it here. Each discrepancy may have a different part number, as long as it is a detail of the PO part number on the first screen
Serial No.	0	Enter serial number; if applicable
		This field is small. If you are submitting the same nonconformance for all serial numbers, then put the serial numbers in Disc. Text.
		If each serial number has a different discrepancy, then load serial numbers individually; per discrepancy. Note: there will be an opportunity to add more discrepancies after completing this page of fields
		Example: S0001
Lot No. / LDC	0	Enter Lot Number; if applicable
		If multiple lots, see comments on Serial Number above for input strategy.
		Example: 444444

Create Discrepancy #1

Create Discrepancy (pa	rt#: K0323NP123456-1234)	
*Part No	K0323NP123456-1234	
Serial No	Part Serial Number	
Lot No / LDC	Part Lot Number	J
*Sheet / Paragraph	Sheet	
*Zone	Zone	
*Qty Rej / Def	Qty Rej/Def	J
*Process Code	·	
*Defect Code	·	
*Disc Text		

6. As required, complete/review the following fields:

Field Name	R/O/C	Description	
Sheet/ Paragraph	R	Enter the drawing sheet number where discrepant dimension appears	
		Example: 1	
		Note: Enter N/A if not applicable	
Zone	R	Enter drawing zone of above sheet	
		Example: 2B	
		Note: Enter N/A if not applicable	
Qty Rej / Def	R	Enter quantity of parts for this discrepancy.	
		Remember the input strategy being used, one per or multiple parts	
		Example: 1	
Process Code	R	Select the appropriate category	
		Example: Material Handling	

Field Name	R/O/C	Description
Defect Code	R	Select the appropriate defect code from the pull down list using the defect definitions provided.
		Example: External NG Supplier
Disc. Text	R	Enter the discrepancy using the Should Be per drawing dimension and
		Note: Appendix A contains requirements on Discrepancy Definition and Information Needed for NG engineering to perform the analysis and disposition determination.

7. Click on Add for the first discrepancy.

View of an on-line tag of Discrepancy #1

Disc# 1 Add Discrepancy	Remove Discre	pancy Finish			
Supplier Material Review Report		Aerospace Systems Sector	1) SMRR No. O	2) Sheet 1 of 1	2a) Revision
3) Supplier 1234 South Rd Test Vendor 2 -Centreville VA 20120			1	3a) Supplier Code 4) Date 0090020286	
5) Part K0323NP123456-1234		6) Complete part name		7) Serial No	
^{8) PO №} 12345678	8a) Item No 1	9) Purchase order delivery date	10) Proj No KB2260701	11) Model SMRR/SMRR	12) Vehicle No 00000
13) Production Lot Size 1 (2) December 20		14) No of Pieces Submitted 1	15) Government Inspection	16) Material Location	17) Crit Code
Part No: K0323NP123456-1234 Lot/LDC:					
Sheet/Paragraph: N/A Zone: N/A					
QtyRej: 1 QtvDef: 1					
Supplier E-Mail: Adam.Birenbaum@ngc.com Text:					
IS: Hole on K0323NP123456-1234 Shim is ove	rsized to .198".				
S/B: .192 +/004"					
See Attachments for photos					
23) Disposition Text					
25) Corrective Action					
20) Dispection Accomplished (Supplier Inspection Supervisor)					
23 Deposition Procomplianed (Supplier Inspection Supervisor)					

8. Click on the appropriate button to create each additional discrepancy (repeat steps 5 & 6) as required or remove one with the Remove Discrepancy button.

Click on the Finish button when you are done entering data.

mesnc.amer.myngc.com says

You are about to submit a nonconformance request, do you wish to continue?



System message displays. Click OK to continue.

Disc# 1 - Create Same As	ttachments				
Supplier Material Review Report	Aerospace Systems Secto	1) SMRR No. 1800224	2) Sheet 1 of 1		2a) Revision
a) Buppler 1234 Bouh Rd Test Vendor 2 - Serriville VA 20120 20120 US			3a) Suppler Code 0090020286	4) Date 2022-07-06	
6) Part K0323NP123456-1234	6) Complete part name		7) Serial No		
8) PO No 80) (Item No 12345678 1	9) Purchase order delivery date	10) Proj No KB2260701	SMRR/SMRR	12) 00	Vehicle No 1000
13) Production Lot Size 1	14) No of Pieces Submitted 1	15) Government Inspection	16) Material Location	17)	Crit Code
NII Centrolina NII Centrolina Price K00230P123456-1234 Price K0230P123456-1234 Price K024 Price K024 Price K024 Price K024 Price K024 Price K024 Price K0220P123456-1234 Sti Hole on K0323P123456-1234 Sti Mile on K0323P123456-1234 Sti Sti Sti Ale on K0323P123456-1234 Sti Sti Ale on K0323P123456-1234 Sti Sti Sti Ale on K0323P123456-1234 Sti Sti Sti Ale on K0323P123456-1234 Sti Sti Sti Sti Sti Sti Sti Sti Sti Sti					
See Attachments for photos					
23) Disposition Yest					
25) Corrective Action					
39) Dispositon Accomplished (Supplier Inspection Supervisor)					

This screen has the MES-NC tag number, for future reference

If you have attachments to submit, click **Attachments** to include sketches/graphical 9. files. The file types allowed in MES-NC are; .gif, .bmp, .jpg, .tif, .tiff and .pdf.

	NORTHR	OP GRUMMAN				
	ME	5-NC				
SDS ✿ Home ◀	Back File: Choose File No file chosen	Attach File				
No.	File Name	Creator	Date	Size (bytes)	View	Delete
9.1	Click on Choose File	•				

Choose file from your computer or server

🔁 Open					×
← → · ↑ 📕 → This PC	> Documents > Test	~	ē	, ○ Search Test	
Organize 🔻 New folder					?
 Pics SAP Training System High Security Talent+ & Performan Documents Custom Office Templ My Received Files 	 ▲ Name ▲ Example pdf attachment.pdf 			Date modified 7/6/2022 3:46 PM	Typ Ado
 My Shapes OneNote Notebooks SAP Snagit 					
📕 lest File name	✓ <		~	Custom files (*.bmp;*.gif;*.jpg; Open Cancel	>

Choose file

C Open							×
$\leftarrow \rightarrow \cdot \uparrow$	📕 This PC	> Documents > Test		~	Ū		
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📜 SAP Tr	aining	🛃 Example pdf	attachment.pdf			7/6/2022 3:46 PM	Ado
📜 System	n High Security						
I Talent-	+ & Performanc						
🛅 Docume	ents						
📜 Custor	m Office Templa						
📜 My Re	ceived Files						
📂 My Sh	apes						
📜 OneNo	ote Notebooks						
📜 SAP							
📜 Snagit							
📜 Test		~ <				_	>
	File name:	Example pdf attachme	nt.pdf		~	Custom files (*.bmp;*. Open	gif;*.jpg;' ~ Cancel

Click on a file to attach, Example pdf attachment.pdf

10. Click Open

Attachments

		NORTHROP GRUMMAN				
		MES-NC				
SDS						
<mark>त Home</mark> ←	Back File: Choose File Examination File type! BMP, GIF, JPG, PDF, CSV, CA	nple pdftachment.pdf Attach File AT, CATPART or IGS only!				
No.	File Name	Creator	Date	Size (bytes)	View	Delete
		Site Map Privacy Policy Ter	ms of Use Corporate Governance Wor	kplace Accommodations Suppliers EE	D E-Verify Contact Us	



Upload Status will display when completed

	NORTHROP GRUMMAN					
	MES-NC					
SDS						
<mark>合 Home</mark> 🔶	Back File: Choose File No file chosen Attach File					
No.	File Name	Creator	Date	Size (bytes)	View	Delete
1	Example pdf attachment.pdf	WEBUSER 2022-07-06 14:50:05.0		188659	View	Delete
	Sile Map Privacy Policy Tem	ts of Use Corporate Governance Workp Copyright © 2015 Northrop Grun	place Accommodations Suppliers EEO E-Weily Contact Us mun. All rights reserved			

12. Click **View** To verify the correct file is attached. If any other files require attaching, repeat steps to add additional attachments.

13. When done attaching all files; Click **Heack**

SMRR

Disc# 1 Create Same As	Ű A	ttachments					
Supplier Material Review Report		1	Aerospace Systems Secto	1) SMRR No. 1800224	²⁾ 1	Sheet of 1	2a) Revision
3) Suppler Test Vendor 2 -Centreville VA 20120 20120 US					3a) Suppler Code 0090020286	4) Date 2022-07-06	
6) Part K0323NP123456-1234		8) Complete part name			7) Serial No		
6) PO No 12345678	8a) item No 1	9) Purchase order delivery date		10) Proj No KB2260701	11) Model SMRR/SMRR		12) Vehicle No 00000
13) Production Lot Size 1		14) No of Pieces Submitted 1		15) Government Inspection	16) Material Location		17) Crit Code
In Concerning 2023 In Con							
INITIATOR: BIRENBAUM, ADAM C [U5] (SP) PPONE: 9999999999 FAX: 888888888 IS: Hole on K0323NP123456-1234 Shim is oversized to .198	·.						
S/B: .192 +/004" See Attachments for photos							
19) Pizzantina Teut							
ar) dependent men							
25) Corrective Action							
29) Disposition Accomplished (Supplier Inspection Supervisor)							

Now would be a good time to print the document for future reference. The document will not be viewable once NGSP starts working on it and until disposition has been completed.

SDS			
Site Index > SDS > Load NC			
Disc# 1 V Create Same As		I Attachments	
Supplier Material Review Report			Aerospace
3) Supplier 1234 South Rd Test Vendor 2 - Centreville VA 20120 20120 US			
^{5) Part} K0323NP123456-1234		6) Complete part name	
^{8) po №} 12345678	8a) Item No 1	9) Purchase order delivery date	
13) Production Lot Size 1		14) No of Pieces Submitted 1	
18) Description Part No: K0323NP123456-1234 Lot / LDC:			
Sheet/Paragraph: N/A Zone: N/A			
QtyRej: 1			
գլудеғ: 1 supplier E-Mail: Adam.Birenbaum@ngc.com Text:			
INITIATOR: BIRENBAUM, ADAM C [US] (SP)			



14. If needed, click to start creating a new SMRR with already populated information from the already submitted SMRR

SDS Site Index > SD

Create NonConformance Tag

	-
	High Priority
Supplier Name	Test Vendor 2
Supplier Address	1234 South Rd Centreville VA 20120 20120 US
Supplier Code	0090020286
*Part Number	K0323NP123456-1234
*Purchase Order No	12345678
Item No (PO Line Num)	1
*Sales Order / Network	KB2260701
*Project ID	GBSDX
*Production Lot Size	1
*No of Pieces Submitted	1
Supplier Contact Info	
*Name	BIRENBAUM, ADAM C [US] (SP)
*Phone	Phone
*Fax	Fax
*E-Mail	Adam.Birenbaum@ngc.com
	Next

MES NC Home Page



The following are instructions for viewing a previously submitted tag and statuses. Click the Site where tag was submitted.

		NORTHROP GRUMMAN	۷
		MES-NC	
SDS			
Site Index			
Note - Suppliers must disclose to Northrop Grum	nman Corporation if an	SMRR submission was previously	rejected by their internal customer.
User: BIRENBAUM, ADAM C [US] (SP) Hello Test Supplier Company	Supplier Code: S	90020286	
Create NC Tag			
15. Click "View NC Tag"			
'	NORTHROP GRUMMAN		
	MES-NC	/	
SDS			
Site Index > SDS			
Tag No		Create Date	
Enter a tag number		Class Date	
Enter a part number		From	То

16. Enter Tag Number or click search button search all active tags

Search Results

SDS						
Site Index > SDS						
Tag No			Create Date			
Enter a tag number			From	То		
Part No			Close Date			
Enter a part number			From	То		
Hide Closed/Voided 🗆						
Tag No	Priority	Status	Create Date	Model	Part No	Close Date
1800224		н	2022-07-06	SMRR/SMRR	K0323NP123456-1234	
1800214		VD	2022-05-09	SMRR/SMRR	IDSJFIJFDJ	
1800210		VD	2022-04-19	SMRR/SMRR	K0308NE000016-1001	
1800209		VD	2022-04-19	SMRR/SMRR	FOR TESTING PURPOSES	
1800206		VD	2022-04-11	SMRR/SMRR	858760-01	
1800205		VD	2022-04-07	SMRR/SMRR	100 KN PROLINE TESTING SYSTEM	
1800204		VD	2022-04-07	SMRR/SMRR	123	
1800203	High	VD	2022-04-07	SMRR/SMRR	TEST	
1800202	High	VD	2022-04-07	SMRR/SMRR	PRODUCTION TESTING	
1800201		VD	2022-04-05	SMRR/SMRR	M70166 TEST	

17. Select tag to review

Tag is displayed

	0	Attachments				
Supplier Material Review Report		Aerospace Systems Secto	1) SMRR No. 1800224	2) 1	Sneet of 1	2a) Revision
Suppler 1234 South R est Vendor 2 -Centreville VA 2012				3a) Suppler Code 0090020286	4) Date 2022-07-06	
(0323NP123456-1234		8) Complete part name		7) Serial No		
PO No 2345678	(8a) Herm No	Purchase order delivery date 14) No. of Pierces Ruhrmitted	KB2260701	11) Model SMRR/SMRR		12) Vehicle No 000000 17) Crit Cette
ume 1 umper Ama dam Birenbaum@ngc.com st bit bit bit bit bit bit bit bi	to .108".					
5/8: .192 +/004" See Attachments for photos						
5/8: .192 4/004" See Attachments for photos						
5/8: .192 */004" See Attachments for photos h Dependen Text						

When a tag has a disposition applied it will be displayed in the Disposition Text field

Definition of tag status for each tag is displayed. An error will occur stating 'cannot load' for any status as indicated below with a No.

Code	Definition	Viewable by supplier	Acceptable to Ship
II	Inspection Initiate	Yes	No
MC	Manufacturing concurrence	No	No
PR	Preliminary Review	No	No
MR	Material Review	No	No
EN	Engineering Material Review	No	No
CU	Customer	No	No
MF	Manufacturing rework	Yes	No
CL	Closed	Yes	Yes
IS	Inspection supersede	No	No
VD	Void	Yes	No
ID	Interim Disposition	Yes	No
SI	Special Installation	No	No

Note: supplier is only authorized to ship with a CL "Closed" status unless directed by MRB and/or Buyer

Result

You have a permanent record in OASIS/ MES-NC for this nonconformance. You may inquire this record at any time.

Comments

None

Appendix A - Requirements on Discrepancy Definition and Information Needed

Requirements for Discrepancy Definition:

- Clear, detailed Is & Should-be statement regarding what the discrepancy entails with specific dimensions, tolerances, and units. The Should-be statement shall reference the applicable requirement(s) such as drawing dimension, datum, notes, specs, etc. to which the Is statement is nonconforming to
- Part number(s) affected
- Part nomenclature(s) affected
- Criticality of part(s) if applicable (fracture critical, safety critical, etc.)
- Location of discrepancy (X, Y, Z if available)
- References to model, parts lists, specs, opposite parts, metrology data, file attachments, etc. as applicable
- Must also include Root Cause & Corrective Action information.

Requirements for file attachments/sketches:

- Must include photograph of discrepancy on product (Note: if photographs are not allowed due to classified environments, please contact your Northrop Grumman Supplier Quality representative)
 - Must be in focus & clear with Global Views and Detail Views to include applicable identification of related parts, subject discrepancies, orientation, etc.
 - Must label axes/orientation
 - As applicable, include caliper/scale (ruler) in photo or any other similar tool that would help in analyzing and dispositioning the SMRR
- Must include sketch/screenshot of discrepancy on engineering definition
 - o Must be clear
 - Must label axes/orientation
 - Include scale as necessary
- Must include any other files that are referenced in the discrepancy text or are beneficial to aiding the discrepancy definition

Appendix A - Requirements on Discrepancy Definition and Information Needed

Additionally, for the defect types highlighted below the specific information needed is also key in expediting the proper disposition:

Defect Type	Defect-Specific Information Needed						
HOLES							
Extra Hole	Actual Size	Minimum Edge distance and Pitch distance					
Short edge distance	Minimum Edge distance and Pitch distance	Actual part thickness					
OOT Holes	Elongated or True and Round?	Actual Size (Max/Min for elongated)	Minimum Edge distance and Pitch distance				
Double Drilled Holes	Pitch distance or Max width it intersected	f	Minimum Edge distance and Pitch distance				
Deep countersink	Depth	Fastener	Actual part thickness				
COMPOSITE SPECIFIC							
Delamination	Length X Width X Depth	Distance to edges	Distance to nearest fasteners				
Fiber Splitting	Length X Width	Ply Depth					
Unbonds	Length X Width X Depth	Distance to edges	Distance to nearest fasteners				
Fiber orientation error	Ply type	Ply # affected and/or OML vs. IML					
Missing plies	Ply type	Ply # affected and/or OML vs. IML					
Torn Copper Mesh	Length X Width	Distance to edges	Distance to nearest fasteners	ls NDI acceptable?			
Porosity	Length X Width	Depth, if determinable	dB level to penetrate, if subsurface				
GENERAL							
Gouges	Length X Width X Depth	Distance to edges	Distance to nearest fasteners	ls NDI acceptable?			
Indentations	Length X Width X Depth	Distance to edges	Distance to nearest fasteners	Is NDI acceptable?			
Misplaced parts	Amount and direction of mis-location	Edge distances and pitch distances					
Electrical Conductivity	Actual conductivity						
OOT Trim	Edge distances on affected fasteners						
Interference	Length X Width X amount of interference						