

FOREIGN TRAVEL/CONTACT REPORTING

When complete, email this form to the security person copied on your original emailed notification.

Your Name:	MyID:
Email Address:	Date Report Submitted:

Question	Your Answer	Additional Info
First Name:		If not known; put Unknown
Last Name:		If not known; put Unknown
Gender:		If not known; put Unknown
Approximate Age:		Not Required but should be provided if known
Country of Birth:		Required for submission
Address:		Not Required but should be provided if known
State:		Not Required but should be provided if known
Country of Residence:		Not Required but should be provided if known
Phone Number:		Not Required but should be provided if known
Occupation (if retired, previous occupation):		Required for submission
Employer (if retired, previous employer):		Required for submission
Ever employed by a foreign government; If yes, explain:		Not Required but should be provided if known
Nature of contact:		Not Required but should be provided if known
Date of first contact:		Required for submission
Date of last contact:		Required for submission

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Question	Your Answer	Additional Info
Type of contact:		Required for submission; Enter either in person, email, telephone, letter, social media, Other (please explain)
Frequency of contact:		Required for submission
Circumstances of first contact (how and where did you meet):		Not Required but should be provided if known
Further contact anticipated:		Required for submission
Have you inherited anything from this foreign connection:		Required for submission
Are you in a position to inherit anything from this foreign connection:		Required for submission
Did the contact express undue interest in program materials, technologies, or other employees; or were you made to feel uncomfortable in any sense:		Required for submission
Did the contact offer to arrange any special treatment for you:		Required for submission
Did the contact offer to pay for anything?		Required for submission
Have you received any gifts from the contact:		Required for submission